Spelling, Punctuation and Grammar Policy

We understand that children learn in different ways and are at different points in their learning journey during their time at our school. In order to develop a love for literature and language children must be confident and accurate in their use of grammar, punctuation and spelling.

**Intent**

* To ensure all pupils have the knowledge to spell words efficiently and accurately whilst drawing on their knowledge of phonics and spelling patterns.
* To ensure that all pupils are able to react to punctuation when reading, be aware of all forms of punctuation, when to apply them and be able write using these accurately.
* To ensure that all children are aware of English grammar and grammar rules and write independently paying attention to these.
* To develop confident use of spoken language for all children in the form of being effective and confident public speakers and story tellers.
* To ensure High Frequency words associated with each year group and phase of phonics can be spelt.

**Implementation**

* To ensure that spelling is taught through phonics across the school.
* To provide links with other subject areas to allow children to use their spelling in a range of independent, cross curricular opportunities.
* To ensure that GaPS (Grammar, punctuation and spelling) is included in daily English teaching, is specific to the genre being taught and follows the progression and year group expectations.
* To use checklists after a ‘big write’ which include grammar and punctuation for children to assess their own writing and understanding.
* To ensure spelling, grammar and punctuation progresses in line with the National Curriculum requirements.
* To use High Frequency word assessment sheets and Spelling Zappers to monitor and show progress in spelling.

**Impact**

* Children will be able to link knowledge of punctuation to reading and will adapt their pace and intonation accordingly when they encounter punctuation devices in a text.
* Every child should be able to speak and write clearly using correct grammatical forms
* Children will be able to read and spell high frequency words consistently in their work not just in isolation
* Children will be able to use their knowledge of grammar and apply it across the curriculum and in different genres.
* All children will be able to use spelling patterns taught to make accurate attempts at spelling any word given to them.

**Assessment**Ongoing assessments for learning will inform teachers of misconceptions and errors. Through the school’s feedback to marking policy, issues will be addressed as soon as possible and time will be given to make corrections. Commonly misspelt words will be corrected and practised by the children. High Frequency word assessments to be done at the beginning of the year and continually updated in relation to the Spelling Zappers. Every child will have a Spelling Zapper in KS1 which will contain 9 words which need to be practised. Once these have been practised 5 times at home a member of staff will assess the child on the 9 words. Children will then be given a new set of words based on the words highlighted in the High Frequency word assessments. Any words not correctly spelt remain on the zapper to practise further. In Foundation Stage will use Spelling Zappers will be used from Summer Term onwards or before for those children who the teacher considers ready (this is at the teacher’s discretion).